

FINANCIAL STATEMENTS

JUNE 30, 2021 AND 2020

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#### **Independent Auditors' Report**

Board of Directors REAL School Gardens d/b/a Out Teach Washington, D.C.

We have audited the accompanying financial statements of REAL School Gardens d/b/a Out Teach, which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Out Teach as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Bethesda, Maryland September 9, 2021 Certified Public Accountants

Councilor, Buchanan + Mitchell, P.C.



# STATEMENTS OF FINANCIAL POSITION JUNE 30, 2021 AND 2020

	2021	2020
Assets		
Cash and Cash Equivalents	\$ 3,975,748	\$ 1,579,975
Accounts Receivable	213,688	298,507
Contributions Receivable, Net	770,349	1,616,596
Prepaid Expenses and Other Assets	33,966	22,243
Property and Equipment, Net		24,507
Total Assets	\$ 4,993,751	\$ 3,541,828
Liabilities and Net Assets		
Liabilities		
Accounts Payable	\$ 65,626	\$ 28,672
Accrued Expenses	107,842	130,681
PPP Loan Payable	19,958	-
PPP Refundable Advance	465,582	481,945
Line of Credit Including Accrued Interest	-	301,006
Deferred Revenue	91,949	154,450
Total Liabilities	750,957	1,096,754
Net Assets		
Without Donor Restrictions	1,852,794	581,332
With Donor Restrictions	2,390,000	1,863,742
Total Net Assets	4,242,794	2,445,074
Total Liabilities and Net Assets	\$ 4,993,751	\$ 3,541,828

## STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenues Contributions and Grants Program Fees and Other Revenues In-Kind Contributions Interest Income Net Assets Released from Restrictions	\$ 1,967,299 837,698 120,309 623 1,328,742	\$ 1,855,000 - - - - (1,328,742)	\$ 3,822,299 837,698 120,309 623
Total Revenues	4,254,671	526,258	4,780,929
Expenses Program Services			
Educator Training	1,022,355	-	1,022,355
Outdoor Classrooms	660,820	-	660,820
Community Engagement	655,102		655,102
Total Program Services	2,338,277	-	2,338,277
Supporting Services			
Management and General	272,302	-	272,302
Fundraising	372,630	-	372,630
Total Supporting Services	644,932	<u>-</u>	644,932
Total Expenses	2,983,209		2,983,209
Change in Net Assets	1,271,462	526,258	1,797,720
Net Assets, Beginning of Year	581,332	1,863,742	2,445,074
Net Assets, End of Year	\$ 1,852,794	\$ 2,390,000	\$ 4,242,794

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2020

	Without Donor Restrictions	With Donor Restrictions	As Restated Total
Support and Revenues Contributions and Grants Program Fees and Other Revenues In-Kind Contributions Interest Income Net Assets Released from Restrictions	\$ 542,025 1,068,644 172,561 4,448 1,485,000	\$ 2,738,742 - - - (1,485,000)	\$ 3,280,767 1,068,644 172,561 4,448
Total Revenues	3,272,678	1,253,742	4,526,420
Expenses Program Services			
Educator Training	990,112	-	990,112
Outdoor Classrooms	928,477	-	928,477
Community Engagement	699,261	<u>-</u>	699,261
Total Program Services	2,617,850	-	2,617,850
Supporting Services			
Management and General	242,433	-	242,433
Fundraising	477,523		477,523
Total Supporting Services	719,956		719,956
Total Expenses	3,337,806		3,337,806
Change in Net Assets	(65,128)	1,253,742	1,188,614
Net Assets, Beginning of Year	646,460	610,000	1,256,460
Net Assets, End of Year	\$ 581,332	\$ 1,863,742	\$ 2,445,074

# STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2021

	Program Services							Supporting Services					
	ducator		Outdoor		ommunity	Т	otal Program		Management		<b></b>	. 15	
	 Training		lassrooms	En	igagement		Services	an	d General	<u>Fu</u>	ndraising	10	tal Expenses
Salaries	\$ 688,346	\$	397,941	\$	442,045	\$	1,528,332	\$	137,790	\$	180,284	\$	1,846,406
Outdoor Classroom Materials													
and Skilled Labor	-		117,898		-		117,898		-		-		117,898
Professional Learning	34,158		-		-		34,158		-		-		34,158
Benefits	112,535		65,058		72,268		249,861		22,527		29,474		301,862
Professional Fees	104,069		34,149		62,037		200,255		81,706		137,940		419,901
Facilities and Equipment	25,922		29,871		16,647		72,440		5,189		6,789		84,418
Depreciation and Amortization	9,136		5,282		5,867		20,285		1,829		2,393		24,507
Marketing and Communications	3,075		147		13,428		16,650		-		150		16,800
Office Expenses	29,729		1,474		16,527		47,730		9,056		8,140		64,926
Insurance	6,074		3,511		3,901		13,486		1,216		1,591		16,293
Other General Operating Expenses	8,865		4,344		21,712		34,921		12,577		5,809		53,307
Travel and Transportation	446		1,145		670		2,261		412		60	_	2,733
<b>Total Expenses</b>	\$ 1,022,355	\$	660,820	\$	655,102	\$	2,338,277	\$	272,302	\$	372,630	\$	2,983,209

# STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2020

	Program Services						Supporting Services							
		Educator	(	Outdoor	Co	ommunity	Т	otal Program	Ma	nagement				
		Training	<u>C</u>	lassrooms	En	gagement		Services	an	d General	Fu	ındraising	To	tal Expenses
Salaries	\$	680,505	\$	447,141	\$	451,643	\$	1,579,289	\$	125,343	\$	275,604	\$	1,980,236
Outdoor Classroom Materials														
and Skilled Labor		-		258,370		-		258,370		-		-		258,370
Professional Learning		30,275		-		-		30,275		-		-		30,275
Benefits		108,126		70,821		71,730		250,677		19,867		43,732		314,276
Professional Fees		66,077		43,477		89,045		198,599		79,946		100,447		378,992
Facilities and Equipment		51,875		64,029		34,390		150,294		9,495		20,937		180,726
Depreciation and Amortization		4,176		1,596		2,609		8,381		520		1,390		10,291
Marketing and Communications		-		805		16,417		17,222		-		161		17,383
Office Expenses		3,893		3,760		3,175		10,828		764		11,950		23,542
Insurance		6,372		4,187		4,229		14,788		1,174		2,581		18,543
Other General Operating Expenses		12,874		6,982		7,821		27,677		1,881		9,349		38,907
Travel and Transportation		25,939		27,309		18,202		71,450		3,443		11,372		86,265
<b>Total Expenses</b>	\$	990,112	\$	928,477	\$	699,261	\$	2,617,850	\$	242,433	\$	477,523	\$	3,337,806

## STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	2021	2020
Cash Flows from Operating Activities		
Change in Net Assets	\$ 1,797,720	\$ 1,188,614
Adjustments to Reconcile Change in Net Assets to	•	, ,
Net Cash Provided by Operating Activities		
Depreciation and Amortization	24,507	10,291
(Increase) Decrease in Assets		
Accounts Receivable	84,819	220,071
Contributions Receivable	846,247	(1,419,872)
Prepaid Expenses and Other Assets	(11,723)	6,484
Increase (Decrease) in Liabilities		
Accounts Payable	36,954	(38,079)
Accounts Expenses	(22,839)	19,733
PPP Refundable Advance	(16,363)	481,945
Deferred Revenue	$\underline{\qquad (62,501)}$	(97,218)
Net Cash Provided by Operating Activities	2,676,821	371,969
Cash Flows from Investing Activities		
Proceeds from Sales of Investments	-	596,748
Purchases of Investments	-	(297,122)
Purchases of Property and Equipment		(26,126)
Net Cash Provided by Investing Activities		273,500
Cash Flows from Financing Activities		
PPP Loan Payable	19,958	-
Proceeds from Line of Credit	-	301,006
Payments on Line of Credit	(301,006)	
Net Cash (Used in) Provided by Financing Activities	(281,048)	301,006
Net Increase in Cash and Cash Equivalents	2,395,773	946,475
Cash and Cash Equivalents, Beginning of Year	1,579,975	633,500
Cash and Cash Equivalents, End of Year	\$ 3,975,748	\$ 1,579,975
Supplementary Disclosure of Cash Flow Information		
Cash Paid during the Year for Interest	\$ 9,180	\$ 1,006

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2021 AND 2020

#### 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Organization

REAL School Gardens d/b/a Out Teach was organized and incorporated on September 19, 2006, in Texas. Out Teach is headquartered in Washington, D.C., has offices in Fort Worth, Texas, Charlotte, North Carolina, and Atlanta, Georgia, and serves elementary schools in Florida, Georgia, Maryland, North Carolina, Texas, Virginia, and Washington, D.C.

Out Teach's vision is that all students, no matter their resources, have access to an engaging hands-on education that transforms their lives. Working toward this vision, Out Teach empowers teachers in low-income elementary schools to use the outdoors for experiential science lessons, opening pathways to STEM careers and providing children with the 21<sup>st</sup> century skills they need to succeed both academically and professionally.

Out Teach elevates early science education through outdoor learning. Out Teach focuses on the following areas:

Coaching and Inspiring Teachers: To help all elementary students build the early knowledge and skills they need to succeed in school and life, Out Teach equips teachers to use outdoor spaces for engaging, hands-on experiences that make science real, relevant, and relatable for every student every day. Out Teach provides teachers in historically under-invested schools with proven professional learning programs, including job-embedded coaching, group trainings, professional learning communities, as well as online resources, so they can harness the power of outdoor experiences to accelerate learning and spark a passion for science. During the year ended June 30, 2021, Out Teach's professional learning programs reached 1,532 teachers to unlock the performance of 38,300 students.

Out Teach also supports educators across the country with:

- Leadership engagement: Ongoing engagement with school and district leaders focused on prioritizing science education.
- > STEM Camps More than 150 students from different schools participated in Out Teach's virtual STEM Camps during the year ended June 30, 2021.
- ➤ Open Educational Resources Out Teach provided more than 300 customizable lesson plans and resources to help teachers move learning outdoors whether in-person or remote.

Building Outdoor Learning Labs and Providing Instructional Tools for Schools: To provide more equitable access to real-world science experiences, Out Teach designs and builds outdoor learning labs at under-resourced elementary schools. Out Teach also provides schools and districts with expert advice on improving campuses with outdoor learning features designed to integrate science seamlessly into instruction. Additionally, in response to the pandemic, Out Teach created take-home outdoor learning toolkits full of resources that inspire students with hands-on explorations of real-world phenomena.

Out Teach's corporate partners provide funding and volunteers to support its mission, and during the year ended June 30, 2021, Out Teach rallied more than 200 volunteers to help construct Outdoor Learning Labs and assemble outdoor learning toolkits, providing more than 2,100 students with more accessible outdoor STEM learning opportunities at home.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2021 AND 2020

## 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Elevating Science and Promoting Broader Change: Out Teach elevates science education through outdoor learning. To advocate for greater change in education systems, Out Teach is building the evidence base for its work. Out Teach presents its findings at national conferences, leads conversations on social media channels, and places stories in media outlets to inform communities and education decision-makers about the importance of early and effective science instruction, the benefits of experiential learning outdoors, and the results Out Teach has achieved.

To accelerate all learning through the pandemic, while ensuring students still got the hands-on science instruction they need, Out Teach launched the #EducationIsOpen campaign. Through the campaign this year, Out Teach provided free online lessons and resources to support remote learning and shared its outdoor learning expertise with school districts and schools across the country.

During the year ended June 30, 2021:

- ➤ #EducationIsOpen how-to videos garnered more than 200,000 views.
- ➤ #EducationIsOpen webinars provided valuable insights and information to 275 educators.
- ➤ More than 1,100 educators accessed #EducationIsOpen online resources.

## Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. Revenue is recognized when earned and expense when the obligation is incurred.

### Financial Statement Presentation

Out Teach has presented its financial statements in accordance with U.S. Generally Accepted Accounting Principles. Under those principles, Out Teach is required to report information regarding its financial position and activities according to two classes of net assets:

- *Net Assets Without Donor Restrictions* resources that are available for general operations and resources designated by Out Teach's board of directors for approved expenditures.
- Net Assets With Donor Restrictions resources that are subject to stipulations imposed by donors
  and grantors. Some donor restrictions are temporary in nature; those restrictions will
  be met by actions of Out Teach or by the passage of time. Other donor restrictions are
  perpetual in nature, whereby the donor has stipulated the funds be maintained in
  perpetuity.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2021 AND 2020

## 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Income Taxes

Out Teach is exempt from income taxes under Internal Revenue Code Section 501(c)(3). However, Out Teach is liable for federal and state income taxes on net income, if any, from unrelated business activities. Out Teach incurred no unrelated business income taxes for the years ended June 30, 2021 and 2020.

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by Out Teach and recognize a tax liability (or asset) if Out Teach has taken an uncertain position that more likely than not would not be sustained upon examination by the Internal Revenue Service. Management has analyzed the tax positions taken by Out Teach, and has concluded that as of June 30, 2021, there are no uncertain positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the financial statements.

Out Teach's IRS Form 990, *Return of Organization Exempt from Income Tax*, is subject to examination by the taxing authorities, generally for three years after filing.

#### Cash and Cash Equivalents

Cash and cash equivalent include cash on hand and other highly liquid instruments purchased with initial maturities of less than three months.

#### Accounts Receivable

Accounts receivable consist primarily of services provided to elementary schools where Out Teach has agreed to implement a program at the schools, which are unpaid at year end. Accounts receivable are stated at the amount billed to the elementary schools and are ordinarily due 30 days after the issuance of the invoice. Accounts past due more than 180 days are considered delinquent.

An allowance for doubtful accounts has been provided for potentially uncollectible amounts. Management estimates the allowance for doubtful accounts based on historical experience, updated for current economic conditions, and aging of receivables based on due dates. If actual collection experience changes, revisions to the allowance may be necessary. Amounts are charged off against the allowance in the period in which they are deemed uncollectible. As of June 30, 2021 and 2020, no allowance for doubtful accounts was established.

#### Contributions Receivable

Contributions consist primarily of promises to give from individuals, corporations, and organizations still owed at year end. Management reviews the collectability of the accounts on a regular basis. As of June 30, 2021 and 2020, no allowance for doubtful accounts was established.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2021 AND 2020

## 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## Property and Equipment

Property and equipment are stated at cost. Out Teach capitalizes all furniture and equipment purchases over \$5,000. Depreciation and amortization are determined using the straight-line method over the estimated useful life of the asset ranging from three to approximately fifteen years.

Donations of property and equipment are recorded as support at their fair value. Such donations are reported as unrestricted support unless the donor has restricted the donation for a specific purpose.

#### Revenue Recognition

Out Teach recognizes teacher training and other programmatic revenue at the point in time the training and program occurs.

#### Contributions and Grants

Out Teach reports gifts of cash and other assets as net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, donor restricted net assets are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Conditional gifts depend on the occurrence of a specified future and uncertain event to bind the potential donor and are recognized as assets and revenue when the conditions are substantially met. Amounts received for conditional contributions are recorded as refundable advances until the conditions have been met.

## Deferred Revenue

Deferred revenue represents cash received at year end for sponsorships for which will be held in the next fiscal year.

#### **In-Kind Contributions**

In addition to receiving cash contributions, Out Teach receives in-kind contributions from various donors. It is the policy of Out Teach to record the estimated fair value of certain in-kind contributions as an expense in its financial statements, and similarly an increase in support and revenue by a like amount. For the years ended June 30, 2021 and 2020, Out Teach received \$120,309 and \$172,561, respectively, in in-kind goods and use of facilities.

## Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and statements of functional expenses. Accordingly, certain costs have been allocated in the basis of estimated time devoted by employees among

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2021 AND 2020

## 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## Functional Allocation of Expenses (Continued)

the programs and supporting services benefited. These expenses require allocation on a reasonable basis that is consistently applied. Expenses that are directly associated with a particular program or supporting service are charged directly to that functional area. The expenses that are allocated include salaries, occupancy, insurance, and general expenses.

### 2. ADOPTION OF ACCOUNTING STANDARDS

#### Adoption of Accounting Standards Update 2018-08

For the year ended June 30, 2020, Out Teach adopted Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2018-08, *Not-for-Profit Entities (Topic 958): Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made.* The ASU provides additional guidance in (1) evaluating whether transactions should be accounted for as contributions (within the scope of ASC 958) or as exchange (reciprocal) transactions (subject to ASC 606); and (2) distinguishing between conditional and unconditional contributions. Management believes that the adoption of this ASU enhances the comparability of financial information among not-for-profit entities. This change in accounting principle was adopted on a modified prospective basis. The impact of adoption was not material to the financial statements.

## Accounting Standards Codification Topic 606

For the year ended June 30, 2020, Out Teach adopted Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 606, *Revenue from Contracts with Customers*. Management believes that the adoption of this standard provides better consistency and comparability across non-profit and for-profit entities. The standard requires an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers. The updated standard replaces most existing revenue recognition guidance in U.S. GAAP. This change in accounting principle was adopted using the full retrospective method in 2020. Accordingly, the financial statements for fiscal year ended June 30, 2019, were restated and the cumulative effect of adoption had been changed to net assets with donor restrictions as of July 1, 2019, the beginning of the first period presented. The major effect of the adoption on the financial statements was that previously, revenue for events sponsorship was recognized at the time the promise was made. After adoption, revenue is recognized at the completion of each contract milestone. The cumulative effect of the adoption was recognized as a decrease to net assets with donor restrictions of \$821,949 and an increase to net assets without donor restrictions of \$397,215 on July 1, 2019.

#### 3. LIQUIDITY AND AVAILABILITY OF RESOURCES

Out Teach's cash flows have seasonal variations due to the timing of revenue projects. Out Teach manages its liquidity to meet general expenditures, liabilities, and other obligations as they come due. Excess cash flows not needed for day-to-day operations are invested in interest-bearing accounts.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2021 AND 2020

## 3. LIQUIDITY AND AVAILABILITY OF RESOURCES (CONTINUED)

As of June 30, 2021, the following financial assets and liquidity sources were available for general operating expenditure in the year ending June 30, 2022:

Financial Assets	
Cash and Cash Equivalents	\$ 3,975,748
Accounts Receivable	213,688
Contributions Receivable	770,349
Less Donor Restricted Net Assets	(2,390,000)
Total Financial Assets Available within One Year	\$ 2,569,785

As of June 30, 2020, the following financial assets and liquidity sources were available for general operating expenditure in the year ended June 30, 2021:

Financial Assets	
Cash and Cash Equivalents	\$ 1,579,975
Accounts Receivable	298,507
Contributions Receivable	1,616,596
Less Donor Restricted Net Assets	(1,863,742)
Other Liquidity Resources	
Available Line of Credit	500,000
Total Financial Assets Available within One Year	\$ 2,131,336

## 4. CONCENTRATION OF CREDIT RISK

Out Teach maintains cash balances at financial institutions, which at times during the year, exceeded the Federal Deposit Insurance Corporation (FDIC) limits. Management believes the risk in these situations to be minimal.

## 5. CONTRIBUTIONS RECEIVABLE

As of June 30, 2021, there were no contributions receivable due in more than one year from June 30, 2021. As of June 30, 2020, contributions receivable due in more than one year were discounted at approximately 0.8%. Contributions receivable consisted of the following as of June 30, 2021 and 2020:

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	2021	2020
Due Within One Year	\$ 770,349	\$ 1,129,004
Due Within One to Five Years		500,000
Total Contributions Receivable	770,349	1,629,004
Less Discount to Present Value		(12,408)
Contributions Receivable, Net	\$ 770,349	\$ 1,616,596

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2021 AND 2020

## 6. PROPERTY AND EQUIPMENT

Out Teach held the following property and equipment as of June 30, 2021 and 2020:

	2021			2020
Website/Digital Education Platform Computer Equipment and Software Furniture and Fixtures	\$	236,053 92,409 46,786	\$	236,053 92,409 46,786
Less Accumulated Depreciation and Amortization		375,248 (375,248)		375,248 (350,741)
Property and Equipment, Net	\$	-	\$	24,507

#### 7. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions were \$2,390,000 and \$1,863,742 as of June 30, 2021 and 2020, respectively. These net assets were restricted by the donor for teacher professional development, outdoor learning lab design and construction, or thought leadership provided during the year. Net assets of \$1,328,742 and \$1,485,000 were released from donor restrictions by incurring expenses satisfying the purpose restrictions imposed during the years ended June 30, 2021 and 2020, respectively.

#### 8. COMMITMENTS AND CONTINGENCIES

### **Operating Lease**

Out Teach leased facilities and equipment under operating lease agreements. Out Teach ended its operating lease agreements in September 2020.

### 9. RETIREMENT PLAN

Out Teach has a defined contribution retirement plan (the Plan) covering all employees who have completed one month of service. The Plan includes an annual discretionary employer contribution. Participants vest 100% immediately. No contributions to the Plan were made for the year ended June 30, 2020. The contribution to the Plan for the year ended June 30, 2021, was approximately \$52,000.

### 10. PPP LOAN PAYABLE AND PPP REFUNDABLE ADVANCE

In May 2020, Out Teach received a Small Business Administration (SBA) loan under the Paycheck Protection Program (PPP) in the amount of \$481,945. During the year ended June 30, 2021, Out Teach applied and received partial forgiveness of the SBA loan. \$461,987 was recorded as contributions and grants revenue in the statement of activities for the year ended June 30, 2021. The remaining balance of \$19,958 is reflected as PPP loan payable in the statements of financial position. The loan is subject to an interest rate at 1%. Principal and interest payments were scheduled to begin in August 2021.

In February 2021, Out Teach received a Second SBA loan in the amount of \$465,582. If Out Teach maintains its workforce and meets certain requirements, up to 100% of the loan may be forgiven by the SBA. No more than 40% of the forgiven amount may be for non-payroll costs.

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2021 AND 2020

## 10. PPP LOAN PAYABLE AND PPP REFUNDABLE ADVANCE (CONTINUED)

Loans under PPP have an interest rate of 1% and may negotiate to a five-year maturity date, if not forgiven.

Out Teach is accounting for this SBA loan as a conditional contribution since repayment has not been waived as of June 30, 2021, and as such the loan proceeds are shown as PPP refundable advance in the statements of financial position.

### 11. LINE OF CREDIT

Out Teach had an available line of credit in the amount of \$500,000 which expired on August 31, 2021. For borrowings outstanding at June 30, 2020, the interest rate was 3.96%. The outstanding balance on the line of credit at June 30, 2020, was \$301,006, which included \$1,006 of accrued interest.

### 12. CONTINGENCIES

The spread of COVID-19 (coronavirus disease) has had a disruptive impact on the daily life and operations of individuals, businesses, and not-for-profits around the world. There is uncertainty about financial and economic impacts in all sectors of the economy. The financial markets have experienced significant volatility, and this may continue for an extended period of time. In light of these circumstances, management continues to assess how best to adapt to changed circumstances.

## 13. Subsequent Events

Out Teach has evaluated subsequent events through September 9, 2021, the date on which the financial statements were available to be issued.